

**PROCEDURE FOR SUBMISSION OF SEALED OFFERS AND  
DOCUMENT TO BE ENCLOSED WITH THE OFFER**

The bidder must submit their offers for expression of interest as required in sealed covers prominently superscribed as OFFER FOR EXPRESSION OF INTEREST and also indicating on cover the specification number and due date and time as mentioned in the enquiry.

The following documents shall be kept in bid envelope:

- 1) Your covering letter for submission of offer.
- 2) Complete set of offer documents duly signed on each page as your acceptance of the offer conditions.
- 3) Documents related to credentials as mentioned below under "important note"

**IMPORTANT NOTE**

**Following documents *must be enclosed along with other documents in bid envelope*:**

- 1) *Solvency certificate for current Year.*
- 2) *Copy of IT returns filed with IT authority (letter).*
- 3) *List & Details of similar works executed and under execution.*
- 4) *List of available Technical Manpower*
- 5) *List of Tools and Plants available for deploying at Site for the present scope.*
- 5) *Audited Balance sheets for last three years.*

**Offers without the above documents are liable to be rejected as "Techno Commercially Non Complying Offers":**